

The City University of New York
Senior College Savings Plan
Fiscal Years 2009 - 2010

A. Overview of Proposed Plan

A.1 Overall Approach

In lining out the 2008-09 financial plan, The City University of New York has sought to protect college core operations, limit any negative impacts on instruction and student support services, and also to protect the gains made through the Compact, such as increases in full-time faculty and enhancements to student services, research, workforce development, information management, and infrastructure.

A.2 Achievement of Savings on a Recurring Basis

The City University of New York will manage the recurrence of savings through its multi-year financial planning process. To achieve the University's savings target of \$21.05 million, CUNY will baseline reductions to college and University personal service and non-personal service budgets. The \$21.05 million is comprised of \$17.7 million in local assistance and \$3.35 million in special revenue offset funds. Of the \$17.7 million, in 2008-09, \$4.7 million will be generated through a vacancy control initiative, \$8 million through non-personal service base budget reductions, and \$5 million through University-wide lump sum reductions. In FY2010-FY2012, \$5.7 million in savings will recur through the vacancy control initiative, \$7 million through non-personal service base budget reductions, and \$5 million through University-wide lump sum reductions. The \$3.35 million savings in special revenue accounts will be generated through reductions in Adult and Continuing Education Programs and deferrals of technology acquisitions.

College non-personal services budgets will absorb cuts of 5%. Non-personal service budgets will be reduced in low priority areas and include cuts in travel and deferral of supply and equipment acquisitions and low priority administrative items. As part of its overall savings plan, the University will place caps on non-personal service spending in lower priority areas.

University-wide lump sums include Centers & Institutes, Collaborative Programs, Coordinated Undergraduate Education, Faculty Development, Language Immersion Program, SEEK, Testing, Advising and Counseling, Career Services, Financial Aid, and Veterans' Support. Reductions will be made only in those areas not providing direct services to students.

A.3 Protecting Key Priorities

The City University's key priorities are limiting any negative direct impacts on students and continuing to make investments in the University through the Compact. These investments are in the areas of the full-time faculty; flagship environment, including Decade of Science initiatives and strengthening academic programs; research; student services, such as child care, advising, and counseling; workforce and economic development; CUNY FIRST, a major implementation of a University-wide information management system; and upgrading facilities infrastructure.

A.4 Treatment of New Initiatives

Mindful of the State's fiscal condition, the University will strive to fund new initiatives with additional revenue from enrollment growth (assuming State recognition of increased tuition revenue in CUNY's appropriation), philanthropy, and restructuring through the Compact.

**CITY UNIVERSITY OF NEW YORK
SENIOR COLLEGE FINANCIAL PLAN (\$000)
FISCAL YEARS 2009 - 2010**

B. Summary Of General Fund Financial Impacts

General Fund Savings Summary			
	Required Reduction	2008-09 Savings	2009-10 Savings
Local Assistance			
Personal Service		8,200.0	10,000.0
Non-personal Service	-	9,500.0	7,700.0
Grand Total Operating Budget	17,700.0	17,700.0	17,700.0

General Fund Year to Year Changes, After Savings			
	2007-08 Actual	Revised Projection	Percent Change
Local Assistance	1,135,545.0	1,209,137.1	6.5%
Personal Service	760,815.2	810,121.8	6.5%
Non-personal Service	374,729.9	399,015.2	6.5%
Grand Total Operating Budget	1,135,545.0	1,209,137.1	6.5%

C. Identification of Proposed General Fund Actions

General Fund	2008-09 Cash	2009-10 Cash	2010-11 Cash
Local Assistance			
1. Vacancy Control Program	4,700.0	5,700.0	5,700.0
2. Non personal service budget reductions	8,000.0	7,000.0	7,000.0
3. University-wide lump sum personal service reductions	3,500.0	4,300.0	4,300.0
4. University-wide lump sum non personal service reductions	1,500.0	700.0	700.0

**CITY UNIVERSITY OF NEW YORK
SENIOR COLLEGE FINANCIAL PLAN (\$000)
FISCAL YEARS 2009 - 2010**

D. Summary Of Impact on Other Funds

Other Funds Savings Summary	Required Reduction	2008-09 Savings	2009-10 Savings
Special Revenue Offsets - Other			
Personal Service			
Non-personal Service	-	3,350.0	3,350.0
Grand Total Operating Budget	3,350.0	3,350.0	3,350.0

Other Funds Year to Year Changes, After Savings	2007-08 Actual	Revised Projection	Percent Change
Local Assistance	145,000.0	145,000.0	0.0%
Personal Service			
Non-personal Service			
Grand Total Operating Budget	145,000.0	145,000.0	0.0%

C. Identification of Proposed General Fund Actions

General Fund	2008-09 <u>Cash</u>	2009-10 <u>Cash</u>	2010-11 <u>Cash</u>
Local Assistance			
1. Non personal service budget reductions	3,350.0	3,350.0	3,350.0

F. Plan to Manage the Workforce

F.1 Overall Approach

The University's overall approach to managing the workforce is to maintain filled positions on a priority basis with faculty and personnel who provide direct services to students being the highest priority. The objective is to ensure that any functions that directly impact student learning and success are fully staffed to the extent possible.

F.2 Plan for Refill of Vacant Positions (both current and anticipated vacancies)

As part of its workforce management strategy, the University will implement a vacancy control program that will restrict the replacement of vacancies. Faculty and student support positions that provide a direct service to students will be excluded from the program. The University will prioritize the replacement of vacancies. Health and safety related positions will be given a high priority in backfilling of vacancies. Reductions will also be made to temporary service budgets. The University will achieve \$4.7 million in savings during the first year of this program and \$5.7 million in recurring savings in future years.

Workforce Impact - All Funds	
a. Initial Target	11,315
b. Current Fills a/a March 31, 2008	11,315
c. Recurring impact of proposed actions	63
d. Recurring impact of vacancy-refilling plan	63
e. Total FTEs March 31, 2009	11,252
f. Change from Initial 2008-09 Target	63

H. Assumptions Underlying the Proposed Plan

The University's savings plan assumes that enrollment, and thus tuition revenue, will remain stable and that baseline needs will continue to be funded.

I. Management of Risks Inherent in the Plan

The assumption of continued strong enrollment is a risk in the plan. The University will manage this risk by focusing its efforts on student retention and recruitment. The University's financial plan projects tuition revenue to increase by up to \$10 million from enrollment growth. CUNY will seek a deficiency appropriation for 2008-09 that recognizes this increase in our operating budget.

J. Additional Savings Opportunities for 2008-09 and K. Future Savings Opportunities

The University is planning to implement the Statewide Equipment Maintenance Program, whereby all equipment maintenance projects at the University will be consolidated and carried out through a single vendor. This should result in savings in CUNY's current equipment maintenance budget. Another potential savings will occur in the University's fringe benefit budget as we re-estimate health care liability. A further savings initiative involves shifting the credit card convenience fee that the University currently covers over to students using credit cards to pay tuition.

G. Monthly Projections: All funds Workforce; General Fund State Operations/Local/Capital

c. Local Assistance

	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	TOTAL
PP 1	71,136,331	31,793,602	32,124,995	49,929,606	49,770,637	75,088,490	30,145,705	49,431,667	50,733,916	48,379,932	53,324,447	30,969,653	572,828,980
PP 2	71,136,331	31,793,602	32,124,995	49,929,606	49,770,637	75,088,490	30,145,705	49,431,667	50,733,916	48,379,932	53,324,447	30,969,653	572,828,980
PP 3	-	31,793,602	-	-	-	-	30,145,705	-	-	-	-	30,969,653	92,908,960
Total PS	142,272,662	95,380,805	64,249,989	99,859,211	99,541,273	150,176,981	90,437,114	98,863,334	101,467,832	96,759,863	106,648,893	92,908,960	1,238,566,919
OTPS	18,067,867	40,998,358	29,150,432	34,219,114	28,168,091	26,061,643	47,382,132	32,802,722	70,795,922	39,685,022	34,868,851	44,190,245	446,390,398
Community Colleges			44,285,704			44,285,704			44,285,704			44,285,704	177,142,815
Total Disbursements - Local	160,340,530	136,379,163	93,400,421	134,078,325	127,709,364	176,238,623	137,819,246	131,666,056	172,263,754	136,444,885	141,517,745	137,099,204	1,862,100,132

d. Capital *

	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	TOTAL
Capital Projects Staff	427,743	427,743	427,743	427,743	427,743	427,743	427,743	427,743	427,743	427,743	427,743	427,743	5,132,913
Total Disbursements - Capital	427,743	427,743	427,743	427,743	427,743	427,743	427,743	427,743	427,743	427,743	427,743	427,743	5,132,913

* Amounts listed are FY08 expenditures.